

# ***MONTGOMERY COUNTY CLERK/RECORDER***

***Sandy Leitheiser***

***#1 Courthouse Square, P.O. Box 595***

***Hillsboro, IL 62049***

***Phone (217) 532-9530 Fax (217) 532-9581***

***Email: [countyclerk@montgomeryco.com](mailto:countyclerk@montgomeryco.com) Website: [www.montgomeryco.com](http://www.montgomeryco.com)***

## **GUIDELINES FOR USING THE MONTGOMERY COUNTY, IL VOTE BY MAIL BALLOT APPLICATION FORM FOR REGISTERED VOTERS**

A qualified voter may make application by mail, not more than 40 days nor less than 5 days prior to the date of the election for an official ballot for the voter's precinct, to be voted at such election. For the **April 2nd, 2019 Consolidated Election**, applications may be filed with the proper Election Authority between **Thursday, February 21st and Thursday, March 28th, 2019**.

A blank Vote By Mail Ballot Application form is now available and on the other side of this form. Voters may type or print their information on this new form, and sign the form where indicated. **All entries must be legible and the form completed in full for the voter's application to be processed.**

Once the Vote By Mail Ballot Application form is completed, signed and dated, it may be returned to the Montgomery County Clerk's office either by the voter in person, by mail, or via a third party. Ballots can only be issued by mail to qualified registered voters whose application is received by **Thursday, March 28th, 2019**.

### **IMPORTANT NOTICE TO VOTER**

Although blank Vote By Mail Ballot Application forms are available, you are not required to use them and may continue to phone or email the Montgomery County Clerk's office for a personalized Vote By Mail Ballot Application to be mailed to you. Those voters making such requests have the opportunity to confirm that their voter registration is current and correct, and personalized Vote By Mail Ballot Applications already will have much of the needed information pre-printed for your convenience. You may also use another ballot application form that meets State of Illinois conformity standards.

When applying with the blank Vote By Mail Ballot Application, please provide a current daytime phone number and/or an e-mail address where you can be reached which allows us to contact you should your application be incomplete, if there is a problem with your registration, or if your ballot is returned by the post office as undeliverable.

### **IMPORTANT NOTICE TO CIRCULATORS**

If you are distributing blank Vote By Mail Ballot Application forms, **be sure to confirm that the applicant is a Registered Voter, that all fields are completed and legible—including the important Voter Phone/e-mail Contact Information**, and make sure you return all completed applications to the correct Election Authority within the time frame allowed by Law.

# VOTE BY MAIL BALLOT APPLICATION FORM

revised 11/2016

When completed, deliver to  
Montgomery County Clerk  
# 1 Courthouse Square, PO Box 595  
Hillsboro, IL 62049  
Phone: 217-532-9530

1. NAME	Last Name	First Name	Middle Name	Suffix
Street Address (include apt, lot, etc, if applicable)				
City	State	ZIP	Daytime Phone/E-mail	
2. DATE OF BIRTH (Month, Day, Year)			FORMER NAME (if applicable)	
<b>3. ADDRESS TO WHICH BALLOT IS TO BE MAILED</b>				
Street Address (include apt, lot, etc.) AND P.O. Box # (if applicable)				
City	State	ZIP	Country (other than USA)	
For <b>PRIMARY ELECTIONS ONLY – PARTY AFFILIATION</b> (Check One Box Only)				
<input type="checkbox"/> Republican <input type="checkbox"/> Democratic <input type="checkbox"/> Non-Partisan <input type="checkbox"/> Other _____				
I state that I am a resident in the precinct and residence as stated above, that I have lived at such address for 30 or more days preceding the election, that I am lawfully entitled to vote in such precinct at said election to be held therein and that I wish to vote by Vote By Mail ballot. I hereby make application for an official ballot to be voted by me at such election, and I agree that I shall return such ballot to the official issuing the same prior to the closing of the polls on the date of the election or, if returned by mail, postmarked no later than midnight preceding election day, for counting no later than during the period for counting provisional ballots, the last day of which is the 14th day following election day. I understand that this application is made for an official Vote By Mail ballot to be voted by me at the election specified in this application and that I must submit a separate application for an official Vote By Mail ballot to be voted by me at any subsequent election. Under penalties as provided by law pursuant to <b>Section 29-10</b> of the <b>Election Code</b> , the undersigned certifies that the statements set forth in this application are true and correct.				
X _____ Dated : _____				
<b>(10 ILCS 5/29-10) (from Ch. 46, par. 29-10)</b> <b>Sec. 29-10. Perjury.</b> (a) Any person who makes a false statement, material to the issue or point in question, which he does not believe to be true, in any affidavit, certificate or sworn oral declaration required by any provision of this Code shall be guilty of a Class 3 felony. (b) Any person who is convicted of violating this Section shall be ineligible for public employment for a period of 5 years immediately following the completion of his sentence. For the purpose of this subsection, "public employment" shall mean any elected or appointed office created by the Constitution or laws of this State, or any ordinance of a unit of local government. "Public employment" shall also include any position as an employee of the State of Illinois, or a unit of local government or school district. <b>(Source: P.A. 83-1097.)</b>				
<b><u>Any person who knowingly solicits you to falsify your eligibility to cast an Vote By Mail ballot is guilty of a Class 3 felony.</u></b>				
<b>(10 ILCS 5/19-2) (from Ch. 46, par. 19-2)</b> <b>Sec. 19-2.</b> Any elector as defined in Section 19-1 may by mail, not more than 40 nor less than 5 days prior to the date of such election, or by personal delivery not more than 40 nor less than one day prior to the date of such election, make application to the county clerk or to the Board of Election Commissioners for an official ballot for the voter's precinct to be voted at such election. <b>(Source: P.A. 95-440, eff. 8-27-07; 96-553, eff. 8-17-09.)</b>				
<b>Notice To Vote By Mail Applicants:</b> The first day a Vote By Mail ballot may be issued for the <b>April 2nd, 2019 Consolidated Election</b> is <b>Thursday, February 21st, 2019</b> . The last day that a ballot can be mailed to you is <b>Thursday, March 28th, 2019</b> . If you wish to receive your ballot by mail, your application must be filed in the office of your County Clerk or Board of Election Commissioners on or between these two dates. If you have any questions regarding this application or the Vote By Mail voting process, contact the Election Authority indicated in the upper left corner of this application.				