

**MONTGOMERY COUNTY BOARD OF HEALTH**  
**MINUTES**  
**January 15, 2008**

A regular quarterly meeting of the Montgomery County Board of Health was held on January 15, 2008 at 7:00 p.m. at the Montgomery County Health Department (MCHD), located at 11191 Illinois Route 185 in Hillsboro, Illinois. Present at the meeting were: Roger C. McFarlin, M.D., Phillip W. Johnson, M.D., Harold Jurgena, LaMoine Reeves, Kathy J. Shafer, D.M.D., Kate Poirot, R.N., Jerry Wesley, Hugh Satterlee, Administrator, Carolyn DeWerff, R.N., Julie Marcolini, Dolores Wheelhouse, R.N., Jodi Perkins, Cyndy Howard, Kurt Simon and Lynn Sellers.

Dr. McFarlin called the meeting to order at 6:55 p.m. He asked for a motion to approve the minutes from the January 15, 2008 Board of Health meeting. Dr. Johnson made a motion to approve the minutes; it was seconded by LaMoine Reeves and the motion carried.

Hugh introduced Cyndy Howard as the new Director of Environmental Health. She is an LEHP and has been with the Health Department as an Associate Sanitarian for five (5) years.

Dolores Wheelhouse was present to give her report to the Board. She gave a brief description of the drill to take place in April at CRC in Irving. Nerve gas will be the agent used and the drill will be county-wide. Other agencies participating will be EMA, 911, the Sheriff's office, hospitals, the Hazmat team, law enforcement (Irving, Hillsboro, Litchfield, Illinois State Police), five (5) ambulance services, Montgomery County IMAT, the Public Information Officer (Sandy Leitheiser), IEMA, ILEAS and the IDPH. The Health Department's role will be part of the notification and mass distribution of medications. Dolores will be attending several trainings in the next two (2) months for bio-terrorism to meet grant requirements. The Medical Reserve Corp. will be offering CPR/AED training to volunteers on January 25<sup>th</sup>. The Department will be working with Macoupin, Macon, Morgan and Sangamon County MRC's to hold a conference in Springfield at the IDOT building on April 26<sup>th</sup> (tentatively). Topics for workshops will be State-level plans for SNS (Amy Stewart), Communications (working with Macoupin County EMA and 911) and Family Preparedness (Red Cross). The Department has fifteen (15) student nurses here from SIUE School of Nursing and one (1) from St. John's School of Nursing. Flu vaccine has been ordered. Linda Zimmer continues her classes in the schools for the Prevention Program.

Carolyn DeWerff was present to give the Maternal Child Health (MCH) report. WIC caseload for the first six (6) months of 2008 has been at or above the assigned number of 831. The Litchfield office has been seeing more clients (370-410). On November 10, 2007 the MCH program hosted a Shriner's walk-in screening clinic (birth to 18 years of age). Eleven (11) children attended and referrals were made to Shriner's Hospital. The Maternal Child Health program hosted this clinic as an outreach effort. Fliers were sent out county-wide to each family in all schools. Shriner's also advertised on WSMI and in County newspapers. Another genetics clinic was held in November; a total eight (8)

clients were seen (four at each office). Flu shots were given to 206 children. A Family Case Management, Healthworks and APORS review will be done. The Genetic Coordinator will attend the March of Dimes conference in Chicago at the end of February. Teen Parent Services has a caseload of eighteen (18). A new Breastfeeding Peer Counselor was hired to work at both the Hillsboro and Litchfield offices. She will be attending trainings and workshops at the State level. WIC formula is now Enfamil due to the State bidding process.

Kurt gave the Mental Health report. He told the Board that to comply with CARF all Mental Health has to be accredited. A State audit was done on the Continuing Recovery Center (since MCHD became financial officer) and they were pleased with Jodi's financial reports. Also mentioned was that Doctor's Hospital in Springfield will be just for children and adolescents. Dr. Sarma will be on staff and they should take Public Aid.

Lynn Sellers gave the CCU report. Since July 1, 2007 the Department has assisted over 1,500 seniors with Circuit Breaker and Medicare D. Sandy Martincic has also been to Macoupin County at Senator Demuzio's office. The Community Care Program (CCP) has 645 clients being case managed for Homemaker and/or Emergency Home Response Systems. The CCP is Illinois Department on Aging (IDoA) funded (nothing medical). The client must have less than \$17,500 in assets and be sixty (60) plus years old. Title IIIB Case Management is grant funded; costs nothing and is easy to qualify for. The assistance covers a large range and variety of services. There have been twenty-eight (28) reports of elder abuse mid-way through the year. Lynn told Board members that ten (10) of the twenty-eight (28) reports have named a homemaker as the abuser. Charges have been filed and three (3) abusers have been prosecuted. Lynn said MCHD plans to host an all day training for the homemaker agencies (ADDUS Healthcare, Community Care Systems, and Illinois Valley Economic Development) that the Department is obligated by the Illinois Department on Aging to use for the Community Care Program. Lynn is hoping that this training will help to raise awareness by homemakers on how to care for seniors. She estimated 300 homemakers will be required to attend this training. State's Attorney Chris Matoush and Under-Sheriff Rick Robbins will be two (2) of the guest speakers. Lynn told Board members that MCHD is not allowed to pick the agencies that the homemakers come from. Dr. McFarlin suggested reporting this problem to the Attorney General and Jerry Wesley felt that the State needs a better screening process. Veronica (Elder Abuse Case Worker) continues to raise awareness and has a very good working relationship with the State's Attorney and law enforcement. IDoA granted a waiver for Veronica to attain the status of back-up supervisor for the Elder Abuse Program.

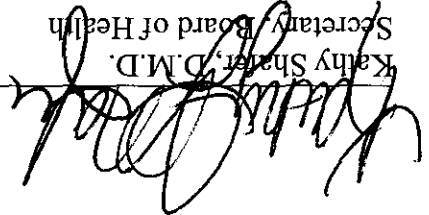
Cyndy Howard was present to give the Environmental Health report. Cyndy assumed the position of Director and Mark King was hired in December as an Associate Sanitarian. Applications are being accepted for the second Associate Sanitarian position. Five (5) food establishments were charged late fees. Late fees not paid by January 18, 2008 will require administrative action. The Illinois Emergency Management Agency has awarded MCHD a grant for educating the public on radon health risks. Only four (4) homes in the County had been tested, with one (1) having elevated radon levels. Radon test kits (short term and long term if elevated levels are detected) are available at the Health Department.

Grant funds will also be used for education through displays and brochures. Cyndy will be attending Lead Inspector/Lead Assessor training in St Louis in February.

Hugh gave the Public Health report. The Breast and Cervical Cancer Program Consortia is at 58.05% of its caseload. Montgomery County is at 67.46%. Additional outreach is being planned for those counties under caseload. Heartsmart for Teens continues in schools with a total of ninety-nine (99) students to date. A training for Asthma 101 is scheduled for February. Montgomery County Health Department personnel attended a Smoke-Free Illinois meeting in Springfield on November 27<sup>th</sup> (regarding the law that went into effect January 1<sup>st</sup>). Quit-line calls are increasing. MCHD provided "No Smoking" signs for all County offices. Other requests for signs are being referred to the web site. The American Lung Association supplied 1,500 cling signs. Hugh gave an update on Hearing & Vision, Diabetes and the Baby Think It Over programs. Jerry Wesley asked about repercussions regarding the Smoke-Free Illinois law. MCHD, IDPH and law enforcement can issue a ticket or citation but there is no way for due process; the State has no way to back it up. Presently the Health Department is providing education and access to "No Smoking" signs. The first complaint received regarding the new law was on the Social Security Administration office and one (1) bar has been reported. The Department is working on preparing guidelines and possibly not receiving an operating permit if the law is violated. Hugh went over the balance sheet and told Board members that he would like to pay off the loan with the Nokomis bank for the new building addition. The Department still has \$52,000 coming in from the Local Health Protection grant. Harold Jurgena made a motion to pay off the mortgage; it was seconded by Kate Poirot and the motion carried. Hugh also went over check lists for October, November and December. Flu vaccine and health insurance payments were made, along with payments to Dr. Sarma. He told the Board that he had purchased County Police Officer Brazel's squad car for PSR for \$5,000. Hugh asked the Board if Executive Session minutes from five (5) previous Executive Sessions should be released into public record, as they are to be reviewed every six (6) months. Jerry Wesley made a motion to retain those minutes as closed. LaMoine Reeves seconded the motion and all Board members voted to leave the minutes closed from public record. Dr. Johnson asked if they would remain permanently closed. Jerry Wesley told Board members that the minutes would now remain permanently closed and would only be opened by a summons from the Court. Jerry also stated that the paper record of these minutes could not be destroyed but that the tapes (recordings) could be destroyed after a period of eighteen (18) months. Hugh, Kurt and Pam Lentz will be attending a fact finding conference on February 7, 2007 regarding the Kelly Cook case. Hugh had nothing to report on the Ott case and no need for an Executive Session. Dr. Johnson asked if the Department received any funding to give the pneumococcal vaccine and if Public Aid could be billed for such. Hugh told Board members that he would speak to Karyl Dressen, R.N. regarding this matter and bring back any information that he was able to find.

Harold Jurgena made a motion to adjourn; it was seconded by Jerry Wesley and the meeting adjourned.

Respectfully Submitted and Approved



Kathy Shattler, D.M.D.  
Secretary, Board of Health

January 15, 2008  
Date