

MONTGOMERY COUNTY BOARD OF HEALTH
MINUTES
January 20, 2009

A regular quarterly meeting of the Montgomery County Board of Health was held on January 20, 2009 at 7:00 p.m. at the Montgomery County Health Department (MCHD) Satellite office, located at 317 W. Union, in Litchfield, Illinois. Present at the meeting were Harold Jurgena, LaMoine Reeves, Roger C. McFarlin, M.D., Kate Poirot, R.N., Jerry Wesley, Hugh Satterlee, Kurt Simon, Jodi Perkins, Cyndy Howard, Dolores Wheelhouse and Julie Marcolini.

Jerry Wesley called the meeting to order at 7:00 p.m. He asked for a motion to approve the minutes from the October 21st Board of Health meeting. Dr. McFarlin made a motion to approve the minutes. Harold Jurgena seconded it; and all were ayes and the motion carried.

Dolores Wheelhouse was present to give the Public Health report on Emergency Preparedness. She has reviewed and updated the Strategic National Stockpile (SNS) plan for our County. The Illinois Department of Public Health will be reviewing our plan in March and the Board will need to approve our plan before then. Dr. McFarlin made a motion to approve the SNS plan. LaMoine Reeves seconded and all ayes carried the motion. Dolores is meeting with nursing homes (special needs) to understand what is expected of the Health Department according to their plans. The Department is working with other counties to hold the 2nd Annual Central Illinois MRC Conference on April 24th. Linda Zimmer (Prevention) held an informational meeting on the Student Assistance Program in October (had 20 participants). She hopes to have another meeting after the first of the year about drugs in the County. Big Brothers/Big Sisters is hosting a bowling night (fundraiser) in February. Dolores informed Board members that MCHD's IPLAN (Illinois Projects for Local Assessment of Needs) is due September 2, of 2010. The Health Department's Certification expires in November of 2010. Dolores is gathering stats and reviewing the last plan.

Hugh gave the Maternal Child Health report for Carolyn. The current WIC caseload is at 95%. Approximately twenty (20) families from Macoupin County have been certified. Assigned caseload is to remain the same at this time due to the instability in State government. Our assigned caseload is 296. We are serving close to 330, which include the programs of APORS, Healthworks and all pregnant women and infants. A genetics clinic was held on November 19th at Litchfield and six (6) people were seen. The next one will be April 22nd or 29th. A Shriner's clinic was held on November 8th at Hillsboro and five (5) children were evaluated. Bobbi Lowe, RN, BSN, will start work as a part-time CHP/Staff Nurse/Case Manager. She will be replacing Brenda Johnson, who is retiring. Two (2) staff nurses are to attend the Genetics conference in Chicago on March 18th and 19th. Nursing students from SIUE and St. John's School of Nursing have been training at MCHD. All but ten (10) doses of pediatric flu vaccine have been used. The doses left are for those who need their second dose in the next few weeks.

Kurt was present to give the Mental Health report. He reported that DASA has restored funding for Montgomery County Health Department and the Continuing Recovery Center (CRC). The contract manager has approved the paperwork and MCHD should have \$60,000 and CRC should have \$171,000 coming. CRC owes the Health Department \$36,000. Significant cuts were made from August of 2008 through June 30, 2009. Services in the alcohol program are only being offered to Montgomery County residents. It has been very busy in Mental Health and we have been getting referrals from Macoupin County.

Lynn Sellers was sick and Hugh told the Board that Medicare Part D was finished and that Circuit Breaker would be finished up in February.

Cyndy was present to give the Environmental Health report. Twelve (12) food establishments were assessed a late fee. All permanent food facilities have now paid fees in full and are permitted for 2009. Mark is to take the instructor's exam on January 23 and will then be able to assist with food classes. The West Nile Virus grant from the State was approved from funds that have been restored. The Department has received funds that will allow for continued mosquito testing, surveillance and education for 2009 and 2010. January is Radon Action Month. Newspapers and WSMI have both been advertising free radon test kits. Kate Poirot suggested sending flyers home with school children also.

Hugh gave the IBCCP report for Pam Johnson. The IBCCP has been busy with basketball games in December with varsity teams dressed in pink & white to focus on Breast Cancer Awareness. The schools and communities both responded and participated with great enthusiasm. The Consortia caseload is at 59.07%. Pam is still working to achieve caseload for Macoupin County. She is working particularly on repeat clients.

Hugh gave the report for Christy Guinn on Heartsmart for Teens, Tobacco/Asthma and Vision & Hearing. Christy continues to teach Heartsmart for Teens in Hillsboro, Litchfield, Nokomis and Raymond. In November and December thirteen (13) people utilized the Quitline and received patches. A new tobacco law passed the Illinois House and Senate, making the new law more enforceable. Vision and Hearing screenings have been completed at all the schools and the vision machine is to go in for repairs.

Hugh gave the Administrator's report. The balance sheet shows total assets of \$966,232.25. Some of the tax money was moved to a CD. The water lines in WIC that were freezing have been repaired. Insulation and heat ducts in the bathrooms have been installed. Harold Jurgena made a motion to approve the reports and bills. Dr. McFarlin seconded the motion. All ayes carried the motion. Hugh updated the Board members on the efforts to set up the website. Jodi has been taking classes and will have something at the next meeting. Hugh and two (2) other vendors are to meet with the committee regarding the ambulance billing the first part of February. The Board of Health meeting schedule is January 20, April 21, July 21 and October 20, 2009. Dr. McFarlin made a motion to approve the meeting dates and LaMoine Reeves seconded the motion. All ayes

carried the motion. Hugh asked the Board of Health to approve submitting another application (has to be redone every three years) to Federal Surplus in order for the Health Department to purchase items there. Dr. McFarlin made a motion to pass a Resolution to enable Montgomery County Health Department to make purchases from Federal Surplus. Harold Jurgena seconded the motion and the ayes carried it. Discussion followed on the Health Department's vehicles. Hugh told Board members that the PSR van needs the front end rebuilt. It is not dangerous but repairs will cost between 800 and 850 dollars. It is a 1995 van with over 100,000 miles. Dr. McFarlin made a motion to seek bids on a different vehicle to replace the van. Kate Poirot seconded the motion and Jerry Wesley called for a roll call vote. All present voted aye (sheet attached). Discussion followed regarding changing the Personnel Policy to read that if an employee is caught smoking in a MCHD vehicle they would not be able to drive a Health Department vehicle for three (3) months and would receive no reimbursement for mileage. The next offense would receive some degree of punishment up to and/or including dismissal. Hugh is also interested in making it policy to drug test all employees. And that with any new employee it would be a condition of hire and possibly random testing of all employees. The Board suggested that Hugh have the State's Attorney look at this idea and bring the State's Attorney's thoughts back to the Board. Kate Poirot requested that the Health Department do an immunization clinic during school registration times. Hugh did not have any personnel issues to discuss and Harold Jurgena made a motion to adjourn. Kate Poirot seconded it and the meeting adjourned at 7:50 p.m.

MONTGOMERY COUNTY BOARD OF HEALTH
ROLL CALL

~~October 21, 2008~~

Jan. 29 2009

REGARDING MOTION TO: Seek bids on a Van to replace the current van used by PSR to transport clients

BOARD OF HEALTH

	Present	Yes	No	Abstain
Phillip W. Johnson, M.D.	_____	_____	_____	_____
Harold Jurgena	<u> X </u>	<u> X </u>	_____	_____
LaMoine Reeves	<u> X </u>	<u> X </u>	_____	_____
Roger C. McFarlin, M.D.	<u> X </u>	<u> X </u>	_____	_____
Kathy J. Shafer, D.M.D.	_____	_____	_____	_____
Kate Poirot, R.N.	<u> X </u>	<u> X </u>	_____	_____
Jerry Wesley	<u> X </u>	<u> X </u>	_____	_____
George Blankenship	_____	_____	_____	_____