

Montgomery County Board of Health  
Minutes  
July 22, 2008

A regular quarterly meeting of the Montgomery County Board of Health was held on July 22, 2008 at 7:00 p.m. at the Montgomery County Health Department (MCHD), located at 11191 Illinois Route 185 in Hillsboro, Illinois. Present at the meeting were: Phillip W. Johnson, M.D., Harold Jurgena, Roger C. McFarlin, M.D., Kathy J. Shafer, D.M.D., Jerry Wesley, George Blankenship, Hugh Satterlee, Jodi Perkins, Carolyn DeWerff, Lynn Sellers and Julie Marcolini.

Dr. McFarlin called the meeting to order at 6:58 p.m. He asked for a motion to approve the minutes from the April 15, 2008 Board of Health meeting. Harold Jurgena made a motion to approve the minutes; all were in favor and the motion carried. Hugh told Board members that Dr. McFarlin would continue to serve on the Board, but resigned as President and that Jerry Wesley had agreed to fill the position of President. Dr. Johnson made a motion to accept Jerry Wesley as President; it was seconded by George Blankenship and the motion carried. Jerry Wesley then conducted the remainder of the meeting.

Hugh gave the report for Dolores Wheelhouse, Public Health Nursing Coordinator. Dolores and Cyndy Howard attended the 2008 IDPH Emergency Preparedness Summit in Oak Brook. There will be some changes in the Bioterrorism grant including a decrease in budgeted funds (20%). A tabletop exercise is scheduled for September 24 in Taylor Springs with EMA and 911. Earthquake preparedness will be the topic. Montgomery County will also participate in a statewide drill (southern 1/3 of the state) the week of October 6-10. The County will also be part of a Pandemic tabletop exercise on September 23<sup>rd</sup>. Updates were given on the Medical Reserve Corp, the countywide exercise (there were communication problems) and the registry of residents with special needs (working with the churches). The Department will again have student nurses from SIUE on site. Linda Zimmer is doing Substance Abuse Awareness classes for Probation, which started in July. After Action Conference minutes are attached to Dolores's report.

Carolyn DeWerff was present to give the Maternal Child Health report. The Department received the Genetics grant (\$12,000) for FY09. WIC caseload for FY09 was increased from 831 to 898. Corrective actions from the WIC/FCM audits were completed. Two (2) additional immunization clinics have been scheduled for August. Joy Lewis, R.N., B.S.N., was hired (part-time) to replace Kari Hobson (relocated to the Chicago area). Carolyn said there has been an increase in Gardasil vaccinations in 11-19 year olds. Carolyn updated the Board on the Teen Parent Services program. Dr. Johnson asked about the access to and advertising for the Gardasil vaccination. He feels we should do as many as we can. Carolyn told Board members that the CDC has moved all vaccines to a central location(s) in the country and the price for Gardasil is \$180 out of pocket for each vaccine if not done through the State.

Hugh gave the Mental Health report for Kurt Simon. The Department is finished with the DASA review for Substance Abuse. The only issue was that a couple of billing items and dates were incorrect, nothing significant. Personnel wise a Case Manager left to take a position with a nursing home and a clinician also left to take a position with the federal prison in Greenville. The clinician position has been filled. The Department is over 100% on mental health State billing.

Lynn Sellers was present to give the CCU report. This fiscal year (FY08) 4005 seniors have received assistance with Circuit Breaker and Medicare Part D. Case Managers are now required to assist clients in completion of Medicaid enrollment. Title IIIB services are now billed per assessment; grant funding (lump sum) is no longer available as of October 1, 2008. The Elder Abuse "training" conference is still scheduled for August 2, 2008. Lynn gave an update of purchases provided through the Flexible Senior Services and the Assistive Technology programs. After September of 2009 a new ruling has permitted many CCU's to serve the same area, whereas now only one (MCHD) is permitted per service area. How this will effect the Department is not yet known.

Hugh gave the Environmental Health report. The vacant position for Sanitarian was filled (in May) by Paul White. The Illinois Department of Public Health is adopting their 2008 Food Service Sanitation Code. There have been some changes. The Department will be conducting training and is considering sending out mailings to establishments affected by the change. Additional radon test kits have been received from IEMA. A press release will be put in the newspapers. The Lead Risk Assessor Certification exam was completed (by Cyndy) and passed in May. Cyndy has found that some people serving food at auctions are not getting food permits. Dr. McFarlin made a motion to enforce the ordinance; Harold Jurgena seconded it. The motion was approved.

Hugh gave the Public Health Nursing report. The IBCCP grant year was completed as of June 30, 2008 and caseload was exceeded. The new caseload for 2008-2009 is 750 women. Pam Johnson will be case manager for Macoupin County as well as Montgomery County. The Breast Cancer Survivor Support group met on June 2. The group is selling pink light bulbs for residents to put on their porches in October. Updates were given on the Heart Smart for Teens, Tobacco/Asthma, Hearing & Vision and Diabetes programs. The Asthma grant has been regionalized and Hearing & Vision charges have increased to \$7.00 and \$10.50.

Hugh gave the Administrator's report. Purchases were made with the \$52,000 from the Local Health Protection grant. Those purchases included new babies for the Baby Think It Over program, tinted windows on the main building (heat & privacy), fixed the roof at PSR and replaced two (2) windows, bought chairs, a stove, replaced flooring in the bathrooms and kitchens, bought a washer and dryer for PSR and fixed signs at the buildings. Hugh went over the balance sheet and check lists and told Board members that the Department no longer has a mortgage. Dr. McFarlin made a motion to approve financial reports; it was seconded by Dr. Johnson and approved. Hugh presented the budget. A motion to approve the budget was made by Dr. McFarlin, and seconded by Harold Jurgena. The vote was all ayes and the motion carried. The Board was updated

on furnace and air conditioner problems. Bill Whitlow of McDonnough Whitlow Engineering has been contacted to provide specs so repairs can be put out for bids. A motion to put out bids was made by Dr. McFarlin. George Blankenship seconded and a roll call vote was taken. All Board members present voted in approval (role call sheet attached). Hugh talked with Board members regarding repairs on the parking lot. Dr. McFarlin made a motion to accept the \$7,000 bid of Chuck Bullard (after checking references). George Blankenship seconded and a roll call vote was taken (roll call sheet attached). All Board members present voted in approval and the motion was approved. Hugh also asked the Board of Health for approval of the fee schedule for mental health (required for CARF). Harold Jurgena made a motion to approve the fee schedule; Dr. McFarlin seconded, all voted aye and the motion carried. A brief discussion regarding the dental clinic followed.

Dr. McFarlin made a motion to adjourn; it was seconded by Dr. Johnson. Ayes carried and the meeting adjourned at 8:15.

**MONTGOMERY COUNTY BOARD OF HEALTH**  
**ROLL CALL**  
**July 22, 2008**

**REGARDING MOTION TO:** Furnace & Air Conditioner Bids

**BOARD OF HEALTH**

|                                 | <b>Present</b> | <b>Yes</b>    | <b>No</b>     | <b>Abstain</b> |
|---------------------------------|----------------|---------------|---------------|----------------|
| <b>Phillip W. Johnson, M.D.</b> | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>Harold Jurgena</b>           | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>LaMoine Reeves</b>           | <u>      </u>  | <u>      </u> | <u>      </u> | <u>      </u>  |
| <b>Roger C. McFarlin, M.D.</b>  | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>Kathy J. Shafer, D.M.D.</b>  | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>Kate Poirot</b>              | <u>      </u>  | <u>      </u> | <u>      </u> | <u>      </u>  |
| <b>Jerry Wesley</b>             | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>George Blankenship</b>       | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |

**MONTGOMERY COUNTY BOARD OF HEALTH  
ROLL CALL  
July 22, 2008**

**REGARDING MOTION TO:** Accept Bid on Parking Lot Repairs

**BOARD OF HEALTH**

|                                 | <b>Present</b> | <b>Yes</b>    | <b>No</b>     | <b>Abstain</b> |
|---------------------------------|----------------|---------------|---------------|----------------|
| <b>Phillip W. Johnson, M.D.</b> | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>Harold Jurgena</b>           | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>LaMoine Reeves</b>           | <u>      </u>  | <u>      </u> | <u>      </u> | <u>      </u>  |
| <b>Roger C. McFarlin, M.D.</b>  | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>Kathy J. Shafer, D.M.D.</b>  | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>Kate Poirot</b>              | <u>      </u>  | <u>      </u> | <u>      </u> | <u>      </u>  |
| <b>Jerry Wesley</b>             | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |
| <b>George Blankenship</b>       | <u>  X  </u>   | <u>  X  </u>  | <u>      </u> | <u>      </u>  |