

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

August 4, 2009

A regular quarterly meeting of the Montgomery County Board of Health (MCBoH) was held on August 4, 2009 at 7:00 p.m. at the Montgomery County Health Department (MCHD), located at 11191 Illinois Route 185 in Hillsboro, Illinois. Present at the meeting were: Phillip Johnson, M.D., Roger C. McFarlin, M.D., Kathy Shafer, D.M.D., Jerry Wesley, George Blankenship, Hugh Satterlee, Dolores Wheelhouse, R.N., Jodi Perkins, Carolyn DeWerff, R.N., Lynn Sellers and Julie Marcolini.

Jerry Wesley called the meeting to order at 7:00 p.m. He asked for a motion to approve the minutes from the April 21, 2009 Board of Health meeting. Dr. McFarlin made a motion to approve the minutes. It was seconded by Dr. Johnson; all were ayes and the motion carried.

Dolores Wheelhouse was present to give the report on Emergency Preparedness. She told board members that the Department continues to receive updates from the CDC and IDPH about preparing for H1N1 vaccinations. Five (5) companies are working on the vaccine with the closest clinical testing site at SLU in St. Louis. Testing is to begin in August. The present plan is for the vaccine to be available in mid-October; with two (2) doses per person, twenty-one (21) or more days apart. She discussed priority lists and "top" priority lists if the demand is greater than the initial supply. The seasonal flu vaccine (partial shipment) is scheduled to arrive on August 12th. Clinic dates have been tentatively set for October 16th and 17th. Surrounding towns will be on the schedule. The SNS Unaccompanied Minors Policy was presented to the Board for approval. Dr. McFarlin made a motion for MCHD to follow this state policy. It was seconded by Dr. Johnson, all were ayes and the motion carried. The Medical Reserve Corp. will be activated if needed for H1N1 distribution. The Department is applying for the Capacity Building Award (\$5,000) this year. In addition to her work in the Prevention Program, Linda Zimmer will be doing nutrition education in WIC on Wednesdays. Our County IAP was one of the very few written for the H1N1 event. A template has been shared with other health departments.

Carolyn DeWerff was present to give the Maternal Child Health report. WIC caseload for FY 2010 is 939; currently the caseload is 879. Clients from Macoupin County continue to call for services. Carolyn told Board members the Teen Parent Services Program was cut from \$30,000 to \$8,000. Lincoln Land Community College is not planning any GED classes in Hillsboro or Litchfield. Carolyn is hoping that will change with new budget information. The Family Planning office that was housed here at the Health Department was closed on June 30th. They served 650-700 women annually. Many women will be affected. Immunization clinics for August were changed to different dates and times. Hillsboro and Litchfield school districts are doing a pilot

program for the agency to provide vaccinations at their school's registrations. The Genetics Program for FY 2010 was reduced from \$12,000 to \$11,000. The Family Case Management grant, so far, is the same as last year. One MCHD staff member is on maternity leave and another has resigned. Nurses from other programs are being cross-trained to fill in until the FY 2010 budget is finalized and hopefully another full-time nurse can be hired.

Kurt Simon was on vacation; Hugh gave the Board the Mental Health report. He reported that the new software was going well. The Department is still seeing a lot of clients from Macoupin County. Macoupin County Public Health is trying to get rid of the WIC Program. Dr. McFarlin asked about the increased load on MCHD and if the Department could handle the load. Hugh said presently it was O.K.

Lynn Sellers was present to give the CCU report. She went over activities and statistics of each of her programs. According to the state budget as of July 31st, the Community Care Program (homemaker services & emergency home response) was left fully funded. The Illinois Department on Aging (IDoA) is going over some changes to address the future growth of each program. Elder Abuse took a 5% cut, Case Management a 10% cut, and Circuit Breaker a 50% cut. The Senior Health Assistance Program (SHAP) will get the same money but with a new requirement (assisting consumers with information and enrollment into Medicare Savings Programs).

Hugh read the Environmental Health report for Cyndy Howard. The Boro "Wings and Things" re-opened in the Bleachers building and Gianni's will open next week uptown. Food classes are scheduled for the middle of September. Butler is installing a public sewer system. Information was sent to the village (which was requested) regarding proper procedures for abandoning old septic tanks for safety. Sampling of mosquito pools for West Nile Virus will continue until the end of September. So far all have been negative. Cyndy attended training offered by IDPH regarding inspection of Tattoo & Body Art establishments. The State adopted the Body Art Act & Code which will require all facilities engaging in these activities to register and pay a fee to the State.

Hugh also read Pam Johnson's report on the Illinois Breast and Cervical Cancer Program, telling the Board that there will be a decrease in funding by a reduction in caseload.

Hugh read Christy Guinn's report. Heartsmart for Teens continues. As of July 1st the Department is no longer able to purchase non-smoking patches due to funding. Only patches previously purchased are being dispensed.

He then gave the Administrator's report. On June 12th a new van was purchased for PSR. It is a used 2008 and was bought from Jennings here in town for \$14,990. The old van was traded in. Dr. Smucker is no longer here on Thursdays, which is saving the Department \$39,000. Hugh went over the balance sheet and check lists. MCHD received the first payment on property taxes and Redeploy Illinois owes us as well as The Department of Mental Health. The State of Illinois owes us between \$300,000 - \$400,000, which should be paid by August. Discussion followed on the new CIS system

for mental health and the decrease in Dr. Smucker's hours. Jerry Wesley asked for a motion to approve the financial reports and bills. Dr. McFarlin made a motion; it was seconded by Dr. Johnson. A roll-call vote was taken; all present were ayes and the motion carried (sheet is attached). Discussion followed on the drug testing procedures and issues. There would be a random drawing, taking two (2) people from each group. They would be called in the morning and taken to Bond County Health Department for a \$25.00 urine test. A failure would require a call to the Treasurer's Office which in turn would contact the supervisor. An order for a blood draw test would then follow. A refusal would be considered a positive. Some Board Members felt the procedure needed to be more individualized. The testing procedure needs to be maybe twice a year, not just open-ended. Dr. McFarlin made a motion to adopt the County's policy. Dr. Johnson seconded the motion. All present voted aye and the motion carried, although not to be implemented yet until administrative procedures have been outlined. This will be presented at the next meeting. Hugh then presented the Board with the budget. He told them he had done it as if we were receiving full funding. This was what the County Board had requested. Hugh went over property taxes, grant funded programs, CRC, expenses and salaries. The budget will be presented in October to the County Board and voted on in November. Dr. McFarlin made a motion to accept the budget as proposed. There was no second and the motion died. Discussion followed and Dr. McFarlin stated that his previous motion still stood. Again, there was no second. Dr. Johnson made a motion to set another meeting. Dr. McFarlin spoke against that. George Blankenship made a motion to set another meeting on September 15 to discuss the budget and drug testing procedures. Kathy Shafer seconded and the motion carried.

George Blankenship told Board Members and staff present that a Continuity of Operations plan would have to be submitted by all County offices sometime in October. Dolores reported to the Board that the Health Department already had one in place.

Hugh asked the Board of Health to go into Executive Session for personnel discussion. George Blankenship made the motion to move into Executive Session. It was seconded by Kathy Shafer. A roll-call vote was taken (sheet attached); all present voted aye and the Board went into Executive Session at 8:30 p.m.

The meeting was adjourned at 9:04 p.m.

**MONTGOMERY COUNTY BOARD OF HEALTH
ROLL CALL
August 4, 2009**

REGARDING MOTION TO: Approve financial reports & bills

BOARD OF HEALTH

	Present	Yes	No	Abstain
Phillip W. Johnson, M.D.	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>
Harold Jurgena	<u> </u>	<u> </u>	<u> </u>	<u> </u>
LaMoine Reeves	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Roger C. McFarlin, M.D.	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>
Kathy J. Shafer, D.M.D.	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>
Kate Poirot, R.N.	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Jerry Wesley	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>
George Blankenship	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>

**MONTGOMERY COUNTY BOARD OF HEALTH
ROLL CALL
August 4, 2009**

REGARDING MOTION TO: Move Into Executive Session

BOARD OF HEALTH

	Present	Yes	No	Abstain
Phillip W. Johnson, M.D.	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>
Harold Jurgena	<u> </u>	<u> </u>	<u> </u>	<u> </u>
LaMoine Reeves	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Roger C. McFarlin, M.D.	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>
Kathy J. Shafer, D.M.D.	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>
Kate Poirot, R.N.	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Jerry Wesley	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>
George Blankenship	<u> X </u>	<u> X </u>	<u> </u>	<u> </u>