

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

November 17, 2009

A regular quarterly meeting of the Montgomery County Board of Health (MCBoH) was held on November 17, 2009 at 7:00 p.m. at the Montgomery County Health Department (MCHD), located at 11191 Illinois Route 185 in Hillsboro, Illinois. This meeting was rescheduled from October 20, 2009. Present at the meeting were: Phillip Johnson, M.D., Harold Jurgena, Roger C. McFarlin, M.D., Kathy Shafer, D.M.D., Kate Poirot, R.N., Jerry Wesley, George Blankenship, Hugh Satterlee, Jodi Perkins, Dolores Wheelhouse, Cyndy Howard, Carolyn DeWerff and Julie Marcolini.

Jerry Wesley called the meeting to order at 7:00 p.m. He asked for a motion to approve the minutes from the August 4, 2009 and the September 15, 2009 Board of Health meetings. Harold Jurgena made a motion to approve the minutes. It was seconded by Kate Poirot; all were ayes and the motion carried.

Dolores Wheelhouse was present to give the report on Emergency Preparedness. Regular seasonal flu clinics were held on September 25th and 26th. MCHD has received 1,500 doses of seasonal flu vaccine. Again, the clinics served also as an exercise for Bioterrorism. Clinics were held in Hillsboro and Litchfield and teams were also sent out to locations in surrounding towns. MCHD is out of regular seasonal flu vaccine and awaiting the last 900 doses. Dolores updated the Board regarding H1N1 (have received 7,700 doses). Updates are continually received from the Centers for Disease Control (CDC) and the Illinois Department of Public Health (IDPH) about preparing for H1N1 vaccinations. Weekly phone conferences are held with IDPH. Priority guidelines are to be followed with hopes of opening H1N1 vaccinations up to the general population sometime around Christmas. Several clinics have been set up for people who meet the priority criteria; 4,000 shots have been given so far. Vaccine was also available at immunization clinics. Scheduling was set up with the schools to do vaccinations on site and also make-up dates and clinics for the second shots. Physician's offices, nursing homes and hospitals were contacted about ICARE and VAERS and signing up to become providers for vaccine. Some of these got medication for their staff through the Health Department. The Department is working to put H1N1 shots on Cornerstone. Through ICARE physicians will have access to immunization records of their patients, including kid's routine immunizations, adult immunizations and H1N1 vaccinations (adult seasonal flu shots are not put on this program). The Department has applied for the Capacity Building Award (\$5,000) for this year. MCHD is working with five (5) other MRC's to plan the 3rd Annual Central Illinois Conference in March at the IDOT Building in Springfield. Linda continues to go into the schools and do nutrition education in WIC on Wednesdays.

Carolyn was present to give the Maternal Child Health (MCH) report. Current WIC caseload is at 95%. Assigned caseload is 907; 870 are being seen. Seasonal flu shots for children were given at County flu clinics, at regular October flu clinics and to WIC/FCM

clients when they come in for appointments. Another 100 doses have been ordered. Many County physicians did not receive any seasonal flu shots for children under age eighteen (18). The next Genetics clinic (in conjunction with SIU School of Medicine) is scheduled for November 19th. Shriners have again asked MCHD to host a clinic to screen children in need of their services on November 21, 2009. Last year eleven (11) clients were seen by the Shriners. Women seeking Family Planning are being referred to their own physicians, the DHS office for a Healthy Women's Medical Card that covers family planning only or to Planned Parenthood in Springfield. A new nurse was hired to fill a vacant position. Her name is Chris Jarman and she will be working full-time at the Litchfield office. Nurses from SIUE and St. John's are visiting at MCHD as part of their rotation.

Cyndy Howard was present to give the Environmental Health report. Newly permitted restaurants include Gianni's in Hillsboro and Rita's Shed has installed a commercial kitchen at her facility in Kortkamp. Trails End in Taylor Springs and Petro Mart in Litchfield have changed ownership. Most inspections have been completed for 2009. Renewal permit applications were mailed out and are due by December 1, 2009. Cyndy informed the Board of a permitting issue involving Casey's and having certified food handlers on site or becoming a medium risk facility. All samples taken for West Nile Virus were negative this season. A new contract has been signed with IDPH to inspect body art and piercing establishments in the County. MCHD will receive compensation for these inspections.

Kurt Simon submitted a Mental Health report to the Board of Health. The electronic charting system is working very well. It has done as expected and keeps staff current with paperwork, billing and making sure that MCHD is in compliance with Rule 132. Substance Abuse scored 100% on its annual Medicaid Audit. An increasing number of clients are presenting themselves due to the economy and joblessness.

Lynn's CCU report was presented to the Board by Hugh. He read over the 2009 Annual Report submitted by Lynn, which touched on the activities in all her programs. Those programs are Comprehensive Care Coordination Program, Prescreens, Information and Assistance, Senior Health Assistance Program, Elder Abuse and Flexible Senior Services. Two (2) compliance reviews of CCU and Elder Abuse resulted in no findings and MCHD was commended on the services that it provides. Goals for 2010 were listed in the report.

Hugh read the Public Health report. Christy Guinn continues to do Heart Smart for Teens in County schools. No new complaints have been received regarding the new Smoking Law. Hugh stated that enforcing the new Smoking Law might best be enforced when tied in with food and alcohol permits and compliance. All vision and hearing screenings will have been completed by the end of November.

Hugh also read the report for the Illinois Breast and Cervical Cancer Program. It has been a very busy October with a variety of outreach activities for Breast Cancer Awareness Month. The need for program services appears to be on the increase.

Currently, 67 of the 95 women for this year's caseload have already been served. Macoupin County has had an increase over this same period last year.

Hugh gave the Administrator's report. He went over the balance sheet and the check lists. It has been revised as another \$100,000 has been received for the administration of H1N1 vaccine. Jerry Wesley asked for a motion to approve the financial reports. Dr. McFarlin made a motion; it was seconded by George Blankenship and all were ayes. The motion carried. Discussion followed on the new drug testing policy and procedures. An outline of the policy is as follows. Bond County Health Department will draw random employee numbers from the different categories (2 from each for a total of 6). The Treasurer's office will notify supervisors of people to be tested. The Montgomery County Health Department will provide transportation to Bond County Health Department. A urine sample will be taken. If negative, the employee is done. If positive it will be sent on to the lab for more detailed testing. The Treasurer's office will notify the Department head about the individuals. The individual will be offered a blood draw test. The employee will be sent home without pay until verification from the lab is received. Alcohol will not show up on this test. Discussion followed on protocol and a date to implement the policy at the Health Department. Dr. Johnson made a motion to implement this drug testing policy when the County implements it for their employees. It was seconded by Kate Poirot. All were ayes and the motion carried. The Board told Hugh to notify all employees of this new policy. Jerry Wesley told Hugh there needed to be a review of the closed session minutes. The next meeting is scheduled for January 19, 2010 in Litchfield. George Blankenship made a motion to adjourn the meeting. It was seconded by Harold Jurgena and the meeting adjourned at 7:59 p.m.