

Montgomery County Board Minutes

For TUESDAY, August 13th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 13th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, Dale White.

Members Absent: David Webb.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by John Downs, second by Roger Myers to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Nelson Aumann, second by Dave Jackson to approve the Minutes of the Previous Adjourned County Board Meeting held on Tuesday, July 9th, 2002. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report – was given.**
2. **County Treasurer's Report – Ron Jenkins was present for questions.**
3. **County Clerk and Recorder's Report – Sandy Leitheiser was present for questions and thanked the County Board and everyone for their sympathy in her mother's passing. Leitheiser commended county 911 and ambulance services for their timely response in their emergency.**
4. **Sheriff's Report – was given.**
5. **Health Department Report – Mark Dugger was present for questions.**
6. **T.B. Department Report – Kathy Tapley was present for questions.**
7. **Public Defender's Report – was given.**
8. **Probation Office Report – Bane Ulrici was present for questions.**
9. **911 Report – Greg Nimmo was present for questions.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Roger Myers, second by Glenn Painter to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Havera as follows:

1. **G.I.S. Cost Study and Update:** Havera reported that the committee gave a unanimous vote to have Patton and Associates complete the Cost Study needed to justify G.I.S. expenditures and to raise the document recording fee. Bruce Harris and Associates will give a G.I.S. mapping presentation at 7:00 PM on Wednesday, August 14th, 2002 and Havera urged Board members to attend the paid meeting.
2. **Enterprise Zone:** The County Enterprise Zone Committee, comprised of mayors of Litchfield, Hillsboro, Schram City, Taylor Springs and the County Board Chairman had met and approved the expansion of the Enterprise zone to include all of Coffeen and CIPS Power Plant, initially thinking all of Coffeen had to be included along with the Power Plant. It was later determined that it was not necessary for Coffeen to be in the Enterprise Zone with CIPS. Havera stated instead of 2.4 miles of Enterprise Zone the Ordinance would cover only .5 mile. **Motion by Jagodzinski, second by Helgen to amend the Enterprise zone ordinance Exhibit "B" to include the downtown areas in the City of Coffeen and the**

Ameren CIPS power plant for an approximate .5 square mile added to the current County Enterprise Zone. **All in favor, motion carried (See Resolution Book 3, page 184).**

Motion by Painter, second by Cordani to approve the amended Intergovernmental Agreement for the Enterprise Zone to include Exhibit “B” to include the downtown area in the City of Coffeen and the Ameren CIPS power plant for an approximate .5 square mile added to the current County Enterprise Zone. **All in favor, motion carried (See Resolution Book 3, page 186).** Havera stated that there are 15 miles allotted in Enterprise Zone for Montgomery County and that the County should retain at least 2 miles of the Enterprise Zone for an economic development incentive.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Residence in rural Litchfield:** Branum referred to Engineer Amy McNeal, who explained that there is currently a home being built in the Flood Plain area of rural Litchfield. The owner has put in a full basement and the structure is currently 5 feet below the 100-year flood plain level. McNeal informed members that this home has electrical outlets and a hot water heater in the basement, and these additions violate flood plain requirements. McNeal stated that this matter must be resolved for the county to remain members of the National Flood Plain Insurance Program. State inspectors have informed her that they will allow the county to issue a variance to the owner, but they suggested that the county require the owner to raise all basement electrical outlets and appliances and have them moved to 1 foot above the 100 year flood level prior to issuing such a variance. **Motion by Downs, second by Painter** to issue the variance to the home owner after the electrical outlets and appliances have been moved to 1 foot above the 100 year flood plain level. **All in favor, motion carried.** Chairman Havera directed McNeal to work with the Road and Bridge and ESDA Committees to devise a policy that will inform the public about Flood Plain building requirements.
2. **Fillmore Resurfacing:** Branum reported that the Fillmore Resurfacing Project Letting was held on August 2nd, 2002 and awarded to Macoupin County Contracting Inc. from Staunton, Illinois with a bid of \$1,426,312.75. The engineering estimate is \$1,600,000.
3. **Used Truck:** Branum reported that the Highway Department purchased a used truck from the State of Illinois surplus for \$4,400.00.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Information Systems Update:** Chairman Sielschott reported that the committee approved donating 24 out-of-date computers to Dorothy Austin from the Montgomery County Housing Authority for use within their low-income adult tutoring classes.
2. **Valic Inc. – Employee Deferred Compensation:** Sielschott reported that twenty-four employees have signed up for deferred compensation with Valic, Inc. The committee agreed that once State’s Attorney Roberts and Patton & Associates have looked over the agreements with this company and given their approval, employee sign-ups can be finalized and payroll deductions may begin.
3. **G.I.S. Cost Study:** Sielschott informed members that a cost study must be completed to raise recording fees from \$15.00 to \$25.00 for G.I.S. revenue. Patton and Associates have given the board an estimate of \$1,100.00 to \$1,600.00 to complete such a cost study. **Motion by Sielschott, second by Durbin** to allow Patton and Associates to proceed with the Cost Study at a cost not to exceed \$1,600.00. **All in favor, motion carried.**
4. **Parcels Sold at Tax Sales:** Sielschott reported that Chief Assessing Officer Julia Kiefer is communicating with the County Clerk’s office to devise a procedure to eliminate future problems in connection with parcels sold at tax sales.
5. **2003 Tax Levy:** The committee reviewed reports concerning the 2003 Tax Levy.
6. **Budget for 2003:** Sielschott reported that Budget Hearings were held Wednesday, July 31st, Thursday, August 1st, and Friday, August 2nd, 2002, and he thanked all the office holders for their cooperation during the budget hearings. The Finance Committee plans to review the FY 2003 Budget at a special meeting to be held on Monday, August 19th, 2002.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Animal Control**: Durbin reported that the Animal Control Warden has resigned and the committee is now advertising for another Animal Control Warden to replace him, and heard from County Undersheriff Rick Robbins, who discussed the current roll of the Sheriff's office in the animal control program.
2. **EPA Update**: Durbin reported that county EPA Inspector Bill Gonet has completed 200 inspections, which is 100 more than the Illinois Environmental Protection Agency requirements. The Coordinated Services Office was awarded a certificate for the work Gonet has done for the County, which Chairman Havera presented to Inspector Gonet in recognition for his efforts.
3. **Household Hazardous Waste Collection**: Durbin reported that the Illinois E.P.A., the County, and the City of Nokomis will be sponsoring a Household Hazardous Waste Collection to be held in Nokomis on Saturday, October 10th, 2002 at the Nokomis High School. More information will be provided as the date approaches.
4. **Recycling Update**: Durbin reported that the County Board has received an "Outstanding Government Leadership" award at the Gateway Recycling Conference held in St. Louis, Missouri on Monday, July 15th, 2002 in recognition of their support of recycling programs.
5. **Cemeteries**: Durbin stated that the committee had once again discussed abandoned cemetery clean-up, and recommends appropriating \$5,000.00 in fund 303 for cemetery clean-up use. **Motion by Durbin, second by Ogden** to appropriate \$5,000.00 in fund 303 for the clean-up of abandoned cemeteries in the County. **All in favor, motion carried.** Havera also recommended that the committee should seek the availability of prison work crews to do cemetery clean-up when feasible.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Grievance**: Downs reported that the committee responded in writing to a grievance filed with the Circuit Clerk's Union.
2. **Employee Insurance**: County Insurance representative Ed Schweig will be at the next Personnel Committee meeting to discuss employee insurance proposals.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Courthouse Roof**: Painter reported that Hurst and Rosche Engineering addressed the committee concerning the potential replacement of the Historic Courthouse roof and will send a letter outlining the roof repair project for the committee to review at next month's meeting.
2. **Courthouse Complex/Jail steps**: The Committee discussed putting steps on the west side of the Courthouse Complex parking area on Hamilton Street. Chairman Painter stated that the committee gave approval to allocate \$6,330 to Fuller Brothers Construction to do the work, which will include 2 flights of steps and a landing of reinforced concrete with rails. **Motion by Painter, second by White** to allocate \$6,330 to Fuller Brothers Construction to build the steps on the west side of the Courthouse Complex parking area on Hamilton street. **All in favor, motion carried.**
3. **Air Conditioning Unit at Jail**: The committee approved an additional 1.5 ton air conditioning unit at the Jail to be purchased from Neuhaus Heating and Air Conditioning for \$5,966.75. The unit is needed to regulate the air conditioning throughout the building. **Motion by Painter, second by Horn** to approve the air conditioning unit to be installed by Neuhaus Heating and Air Conditioning at the total cost of \$5,966.75. **All in favor, motion carried.**

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report**: A summary of monthly operations for July 2002 is as follows: Total calls: 337; Total amount billed: \$63,224.00; Total amount collected: \$69,364.65. The Montgomery County Emergency Operations Plan (EOP) has been adopted as well. **(See Resolution Book 3, page 188).**
2. **Homeland Security Grant Application**: The Hazardous Materials team will assist ESDA Director Adams and Coordinator Daniels with an application for the Homeland Security Grant to assist financing the county G.I.S. System.

3. **Mass Casualty Accident:** Jagodzinski reported that county ESDA forces were among the jurisdictions on the scene at the Interstate 55 accident where 11 people were injured and 1 killed. Seven ambulances were on the scene to provide emergency services.

4. **Emergency Operations Planning:** The ESDA and Buildings and Grounds committee held a special meeting on Monday, August 12, 2002 to discuss security issues in the Historic Courthouse. Jagodzinski stated that Phase I of three total Phases of the Emergency Operations Plan is now complete. Wareham's Security and the Illinois State Police have both done assessments of the Historic Courthouse and the committee has agreed to follow the necessary federal and state requirements, including panic buzzer, fire alarm and emergency light installation, implementing a building evacuation plan, requiring ID Badges for employees, and educating staff about irate customer relations. **Motion by Jagodzinski, second by Charles Hampton** to approve the Security Procedures established by the ESDA and Buildings and Grounds Committee. **All in favor, motion carried.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Joe Cordani as follows:

1. **Funding for G.I.S.:** Cordani stated that last Monday the HWE and Economic Development Committees met to discuss \$100,000 Host Fees proposed to be used for the G.I.S system. Durbin reported that he had traveled to Adams County to review their system, which has been in place for 10 years, and was impressed with their funding sources and general set-up. Chairman Havera thanked Durbin for his initiative and asked that he gather more information and report back to the members.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Jagodzinski, second by Painter to approve the committee reports.

SCHEDULE CHANGES: Chairman Havera reported on the following schedule changes:

All members should attend the G.I.S. Presentation by Bruce Harris and Associates to be held in the County Board Room of the Historic Courthouse on Wednesday, August 14th, 2002 at 7:00 PM.

There will be a special Finance Meeting on August 19th, 2002 at 6:00 PM in the County Board Room to review the budget for Fiscal Year 2003.

There will be a special Personnel Committee meeting on August 28th, 2002 at 6:00 PM in the PBC Room of the Courthouse Complex in Hillsboro for the purpose of Union Negotiations.

APPOINTMENTS:

Motion by Cordani, second by Aumann to reappoint Dr. Roger McFarlin to the Montgomery County Tuberculosis Care and Treatment Board for a three-year term which will expire June 30th, 2005. **All in favor, motion carried.**

Motion by Painter, second by Sielschott to appoint The Bank & Trust Company of Litchfield as Trustee of Edwards Chapel Cemetery Association. Their Board is comprised of six trustees serving terms of three to six years. **All in favor, motion carried.**

Motion by Helgen, second by Petty to appoint Chris Daniels and Bob Durbin to the Illini Valley Resource Conservation and Development Council for a term of three years. **All in favor, motion carried.**

PAY BILLS: **Motion by Painter, second by Sielschott** to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable book for FY 2002.

ADJOURNED: Until September 10th, 2002 meeting at 8:30 AM.

Motion by Myers, second by Branum to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:35 AM.

